



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL H. JOHNSON
SECRETARY

DATE: October 10, 2025
TO: Aggregate Producers
FROM: J.J. Myers
SUBJECT: Aggregate QC/QA Sampling and Testing Certification Classes – 2026

This memorandum provides a comprehensive overview of the Aggregate Quality Control/Quality Assurance (QC/QA) certification classes offered by the North Carolina Department of Transportation (NCDOT) Materials and Tests Unit (M&T) beginning the 2026 calendar year. It includes essential details regarding registration procedures, course structure, certification requirements, and associated policies.

Registration must be completed through the Materials and Tests webpage at <https://connect.ncdot.gov/resources/Materials/Pages/default.aspx>

To begin, click the green registration box to access CVENT, the designated platform for enrollment and payment.

- A non-refundable fee of \$150.00* applies to the 1-day Sampling-only session
- A non-refundable fee of \$300.00* applies to the 2-day Sampling and Testing session

***Price increase effective January 1, 2026**

Payment must be submitted via credit card or Cost Center (for NCDOT employees) through the CVENT website. Checks are not accepted. For assistance with CVENT, please contact Lorena Castaneda-Alvarado, Sandra Williams, or Rosa Hernandez at 919-329-4241.

Students seeking certification or recertification for Aggregate QC/QA Sampling only are not required to complete a proficiency skills evaluation. These individuals must attend a 1-day session, beginning at 8:30 a.m., with the class and exam concluding by 5:00 p.m.

New for 2026 – Students pursuing certification for both Aggregate QC/QA Sampling and Testing, must attend the 2-day sessions, each day beginning at 8:30 a.m., with the class and exam concluding by 5:00 p.m. Upon successful completion of the class and subsequent company training, students must submit the “Aggregate QC/QA Laboratory Proficiency Skills” form to the Aggregate QC/QA Engineer, J.J. Myers (jjmyers@ncdot.gov). It is the student’s responsibility to submit this form when they are prepared to finalize their certification. A proficiency evaluation will then be conducted by an Aggregate QC/QA Specialist, who will assess the student’s ability to perform the required sampling and testing procedures. Certification will be awarded upon satisfactory completion of this evaluation.

To ensure students are adequately prepared for the course and examinations, M&T strongly encourages companies to provide hands-on training to all students.

Students who do not pass the written exam may:

- Retake the exam for a \$50.00 fee, or
- Re-enroll in a future class at full cost

If the exam is failed a second time, the student must register for and attend a future classroom session.

Student substitutions or transfers are not permitted. If a registered student is unable to attend, they must notify the GeoMaterials Section at least five (5) days prior to the scheduled class date to be eligible for a refund. Failure to provide timely notice will result in forfeiture of the registration fee, and the student must re-register and pay for a future class.

Prior to attending class or sitting for a recertification exam, students must register and pay the application fee. A confirmation letter will be issued to each registered student, which will include a link to the “Aggregate QC/QA Laboratory Proficiency Skills” form.

If you have any questions, please call J.J. Myers at (336) 596-8768.

cc: Mr. Jay Stem Jr., P.E.
Mr. Brian Hunter, P.E.
Mr. C.K. Su, P.E.
Mr. Matt Hilderbran, P.E.
Mr. Jim Sawyer, P.E.
Mr. J.J. Myers
GeoMaterials file